



RECURRING CLEANING SERVICES CHECK LIST (FOR FULL SERVICES)

KITCHEN

- Microwave inside and out
- Range Hood
- Clean outside of refrigerator, dishwasher and oven
- Clean table and chairs
- Washing and scrubbing the sink
- Dust/wipe ceiling fan
- Dust/wipe window woodwork/baseboards
- Cleaning the countertops and backsplash
- Wipe all the cabinet faces (outside only)
- Wipe small counter appliances
- Dusting and wiping all open surfaces
- Cleaning the door handles and light switches
- Mirrors and glass fixtures wiping
- Taking out the trash, recyclables and replacing liner
- Blinds dusted
- Clean and disinfect
- Remove cobwebs
- Mopping/vacuum all the floors/ rugs and carpet vacuum only

BATHROOMS

- Washing the toilet inside and out
- Tub shower tiles scrubbed, disinfected and rinsed
- Cleaned polish countertop, sink and faucets
- Dusting ceiling vents
- Dusting and wiping all open surfaces
- Cleaning the door handles and light switches
- Mirrors and glass fixtures wiping
- Wipe all the cabinet faces and appliances
- Dust/wipe window woodwork/baseboards
- Dusting and wiping all open surfaces
- Mirrors and glass fixtures wiping
- Blinds dusted
- Remove cobwebs
- Mopping/vacuum all the floors/ rugs
- Empty trash replace liner if requested
- Ceiling fan and folding towels
- Clean and disinfect

BEDROOMS AND COMMON AREAS

- Making up the beds and changing the linen (If you need to change, Leave the new sheets on the bed)
- Dusting and wiping all open surfaces
- Blinds dusted
- Remove cobwebs
- Dust/wipe ceiling fan
- Mopping/vacuum all the floors/ rugs and carpet vacuum only
- Dust/wipe baseboards
- Dust/wipe window woodwork
- Furniture dusty (all items cleaned)
- Cleaning the door handles and light switches
- Mirrors and glass fixtures wiping
- Taking out the trash and recyclables, replace linen if requested
- Clean master bedroom closet: floor vacuum and mop (upon request-leave the door open)

EXTRAS SERVICES: Additional fee applies for add-ons. Please contact us for costs

- Baseman
- Toys declutter
- Sweep garage
- Inside Refrigerator
- Inside Oven
- Washing the dishes
- Load/Unload dishwasher
- Folding clothes
- One load of laundry
- Windows outside
- Professional Carpet Cleaning
- Professional organizer
- Inside cabinets
- Interior walls
- Porch

IMPORTANT INFORMATION

• **Required Supplies**

We need **trash bags** and **paper towels**.

• **Payment Methods**

Venmo: @Nayara-fereguetti

Zelle: (617) 777-9119 or Nay-fere01@gmail.com (Nayara Fereguetti)

Cash or Check

Check Payable to: Nayara Fereguetti or Advanced Cleaning Services

• **Cleaning Cost**

The service cost depends on the cleaning frequency (please check our customer guidance). Maintaining frequency is essential to ensure high-quality service.

• **Cancellation Policy**

If you need to cancel your appointment, please provide at least 24 to 48 hours' notice. A 50% lock-out fee will be charged if the cancellation is not made within this time frame.

• **Extra Services**

If you require any additional services, please notify us at least 24 hours in advance.

• **Customer Feedback**

Your feedback is crucial to maintaining a high-quality cleaning service.

It helps us monitor our cleaning technicians' performance and improve your experience.

• **Satisfaction Guarantee**

If, for any reason, you are not 100% satisfied, please contact us within 24 hours so we can return and correct any issues.

• **We do not offer refunds.**

INCLUDED REGULAR PRODUCTS

Relevant Additional Information:

- Outside windows, unfinished areas, garage, and porch cleaning are available for an additional fee.
- Extra fee applies. Additional services must be requested in advance.
- Disclaimer - for safety reasons, areas out of the reach of stepladders, approximately 12 - 15 ft. are not included. Only extendable dusters will be used to clean those areas. Our staff does not carry ladders. Please be advised that it is your responsibility to provide them if applicable.

THANK YOU FOR YOUR BUSINESS!

For venmo payment

Nayara Fereguetti

@Nayara-Fereguetti



venmo

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